

A special meeting of the Botetourt County Board of Supervisors was held on Tuesday, December 1, 2015, in the Circuit Courthouse's second floor conference room in Fincastle, Virginia, beginning at 10:00 A. M.

PRESENT: Members: Mr. L. W. Leffel, Jr., Vice-Chairman
Mr. John B. Williamson, III
Mr. Billy W. Martin, Sr.
Mr. Todd L. Dodson

ABSENT: Members: Dr. Donald M. Scothorn, Chairman

Others present at the meeting:
Mr. David Moorman, County Administrator

The Vice-Chairman called the meeting to order at 10:04 A. M. and expressed his appreciation to those representatives of the Botetourt County Historical Society who were present at this meeting.

Mr. David Moorman, County Administrator, also stated that he appreciated everyone for their attendance at this meeting. He noted that there are some good things to report on the Greenfield historical structures since this group's November 17 meeting. He noted that Board members, County staff, Historical Society representatives, and consulting engineers, met on the Greenfield preservation site on November 22. Mr. Moorman then handed out a copy of the November 22 meeting's notes to those present.

Mr. Moorman stated that the on-site meeting was a good meeting and allowed all interested parties an opportunity to view the site, ask questions, and discuss the proposed locations with Mr. Mike Pulice with the Virginia Department of Historical Resources and Mr. Bobby Wampler with Engineering Concepts, Inc.

Mr. Moorman noted that three proposed sites for the relocation of the two historic structures were reviewed. He stated that site 1 is located approximately 100 yards from the Holladay House site; site 2 is located further up the hill, overlooks U. S. Route 220, and is adjacent to a small cemetery; and site 3 is located further west on the preservation area and is in full view of the industrial park. He noted that the group discussed the merits and obstacles for locating the historic structures on each of the proposed sites and decided that site 2 would be the best and most appropriate location. Mr. Moorman stated that authorization was given to the engineers to designate the specific location of the structures on site 2. He noted that Mr. Wampler has been working on this project over the past few days.

After questioning by Mrs. Ann Layman, Mr. Moorman stated that Mr. Al Anderson with Timberworks of Interest, LLC, will be involved in deconstructing the old log house on the Blacksburg Road property owned by Mr. Andy Douthat so that some of the logs can be used during the restoration of the Greenfield kitchen and slave quarters. Mr. Moorman noted that the County has previously worked with Mr. Anderson's company.

After questioning by Mr. Williamson, Mr. Moorman noted that Mr. Wampler will stake the location of both structures on site 2 this week.

Mr. Moorman noted that the Board of Supervisors authorized staff to proceed with negotiations of the appropriate contracts to relocate these historical structures and appropriated funding for the project at their November 24 meeting. Mr. Moorman further noted that staff has begun the process of working with Mr. Anderson on the buildings' relocation and will obtain a

proposal from him on taking down the Douthat log house. He stated that staff has scheduled a site meeting later this afternoon to review the property and should have a project proposal from Mr. Anderson later this week.

Mr. Moorman noted that three groups have been identified by Mr. Pulice as capable of conducting the archaeological work on both the new location and the historical structures' existing site. He further noted that contact has been made with all three groups and they are available to conduct this work within the project's timeframe. Mr. Moorman stated that the County will proceed with soliciting proposals from all three groups.

After discussion, Mr. Moorman noted that the timing of all of this work will be an issue in order for the shell building site to be ready for grading work by February 1. He noted that Mr. Anderson's work to secure, stabilize, prepare, and relocate the two structures will take approximately one month and the County will be encouraging whichever archaeological company is chosen to complete their work at site 2 as soon as possible. He noted that once the site 2 archaeological work is completed, the buildings will be moved, and then the archaeological team will begin their work on the historical buildings' existing site.

After questioning by Mr. Dodson, Mr. Moorman stated that Mr. Anderson will begin work as soon as the contract is signed. Mr. Moorman noted that he does not know how long it will take the movers to relocate and place the buildings on the new site; however, Mr. Pulice indicated that the archaeological work should be completed within 2 – 3 weeks.

After questioning by Mr. Martin, Mr. Moorman stated that only the log portions of the two historical structures will be moved to the new location; the more recent cinderblock portion will be demolished.

Mr. Moorman noted that he hopes to be able to send out an e-mail later this week notifying the Board and the Society that the buildings' sites have been staked.

Mrs. Layman then presented the Board members with a copy of a Roanoke World News article from May 1959 on the Greenfield/Preston manor house being destroyed by fire. She noted that there may be artefacts from this structure found by the contractor during the grading work for the shell building.

After discussion, Mr. Moorman noted that due to the short timeframe to have this archaeological, relocation, and site work completed by February 1, the staff will solicit these proposals/contracts under emergency procurement guidelines. He noted that these final, negotiated contracts will be taken to the Board of Supervisors for ratification at their December 17 regular meeting.

After questioning by Mrs. Kathy Austin regarding procurement guidelines/procedures, Mr. Moorman stated that the emergency procurement process allows the County an expedited period to obtain bids/proposals but still provides for a competitive bidding process. Mr. Moorman stated that all of this archaeological and structure relocation work has to be completed by February 1, which is the effective date of the construction agreement for the shell building.

Mr. Williamson stated that he and Mr. Dodson plan to meet with the Greater Roanoke Valley Development Foundation later this week to discuss the shell building project. He noted that February is not a good month to conduct grading work because of the winter weather and hopefully their discussions with the Foundation will allow some flexibility in the February 1 timeline in the event that weather delays any of the work at Greenfield.

After questioning by Mr. Williamson regarding usage of logs from the Douthat property, Mr. Moorman stated that Mr. Anderson with Timberworks is aware of the availability of these logs and, due to the condition of the historic structures, some of these logs will be needed initially to shore up/stabilize the buildings prior to their relocation to site 2.

After questioning by Mr. Leffel, Mr. Moorman stated that a decision on if and where these extra logs will be used will be left to Mr. Anderson as he is experienced in this matter. He further noted that Mr. Anderson will be contracted by the County to move the logs from the Douthat property.

Mrs. Layman thanked the Board for their assistance in this project and for discussions on potential future matching budget funds for historic preservation projects.

Mr. Leffel stated that the Society will need to lay the groundwork for this budget request and develop a preliminary plan for the Supervisors' consideration.

After questioning by Mr. Williamson, it was agreed that the four Society members present at this meeting—Mr. John Rader, Mrs. Ann Layman, Ms. Judy Barnett, and Mrs. Kathy Austin—would be the contact group/committee for the County to work with in the future on historic preservation matters. Mr. Williamson stated that two representatives from the Board of Supervisors would be appointed at the Board's reorganizational meeting to serve on this committee and bring any funding proposals to the full Board for consideration.

After questioning by Mrs. Layman, Mr. Williamson stated that a discussion on the provision of matching funds is a long-term issue to be considered at future budget development meetings. Mrs. Layman noted that the Society would like to move forward with the installation of bathrooms in the museum building and repair/replacement of the building's ceilings.

After discussion, Mr. Dodson stated that he envisions this as a long-term partnership between the County and the Historical Society and "we need to look beyond this particular project" (Greenfield historic structures).

After questioning by Mr. Leffel, Mr. Kevin Shearer, General Services Manager, stated that the County has been involved in assessing and developing an immediate and long-term capital improvement listing of needed repairs to HVAC systems, roofs, carpeting, etc., in County-owned buildings for consideration during the upcoming County budget discussions.

Mr. Leffel encouraged the Historical Society to develop a priority list of their capital improvement needs. He noted that it should be kept in mind that funding for these capital projects will be a long-term process.

Discussion was then held on the need for restroom facilities in the Society's museum or access to those facilities in a nearby County office building during weekend hours when the museum is open and County offices are closed.

Mr. Rader stated that the Society will begin work on their capital improvements priority listing for submission to the Board of Supervisors.

There being no further discussion, the meeting was adjourned at 10:35 A. M.