



B O T E T O U R T

C O U N T Y O F V I R G I N I A

FY 16-17
Budget
Work Session

March 22, 2016



Presentation Overview

- Major budget considerations
- Revenues by Major Category
- Expenditures by Major Category
- Schools Overview
- Items Still Under Review
- Funding Scenarios

Major Considerations

- Budget document still in process
- Already reduced departmental requests:
 - Operations reduced by \$869k
 - CIP reduced by \$501k
- School Board's budget request
- No Revenue Increase from Re-Assessment
- Use of Fund Balance in prior years

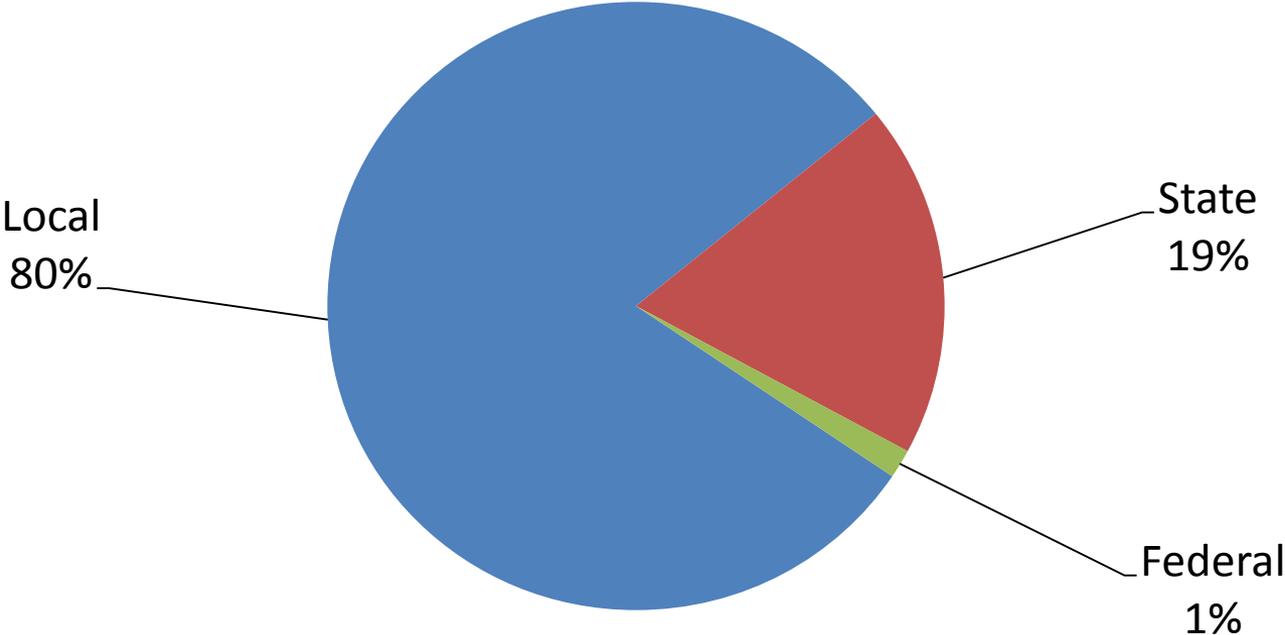
FY 17 General Fund Highlights

- Overall, previous deferral of funding and costs associated with technological update requirements are driving a portion of budgeted expenditure increases
- Economic Development budget newly created
- Increased need for Community Development services with more resources applied
- Consideration of personnel requests
- Capital Improvement Plan (CIP) focuses on software, economic development, and building maintenance
- Still reviewing a number of high-impact items

General Fund Revenue Highlights by Government Source

Revenue Source	FY 16 Budget	FY 17 Draft	Difference	Percent Change
Local	43,968,532	45,512,957	1,544,425	3.5%
State	10,918,234	10,727,834	(190,400)	-1.7%
Federal	975,000	880,000	(95,000)	-9.7%
Total	55,861,766	57,120,791	1,259,025	2.3%

General Fund Revenue Highlights by Government Source



Local Revenues

- Estimated increases in:
 - Real Estate
 - Personal Property
 - Machinery & Tools (M&T)
 - Sales Tax
 - Transient Occupancy Tax (Includes 2% increase in rate)
- All indicate growth in local economy
- No significant negative impact of Gateway Center construction budgeted for FY17

State Revenues

- Non-Categorical Aid and Shared Expenses remain mostly level
- State will be funding a 2% salary increase for State-supported departments beginning 12/1/16
- PPTRA remains fixed
- State Welfare payments are budgeted to reflect closer to FY15 actual payments

Federal Revenues

- Payments in Lieu of Taxes (PILT)
 - No commitment at this time to provide funding for FY17. Based on history, County is budgeting to receive these revenues
- Federal Welfare payments are budgeted to closer reflect FY15 actual payments

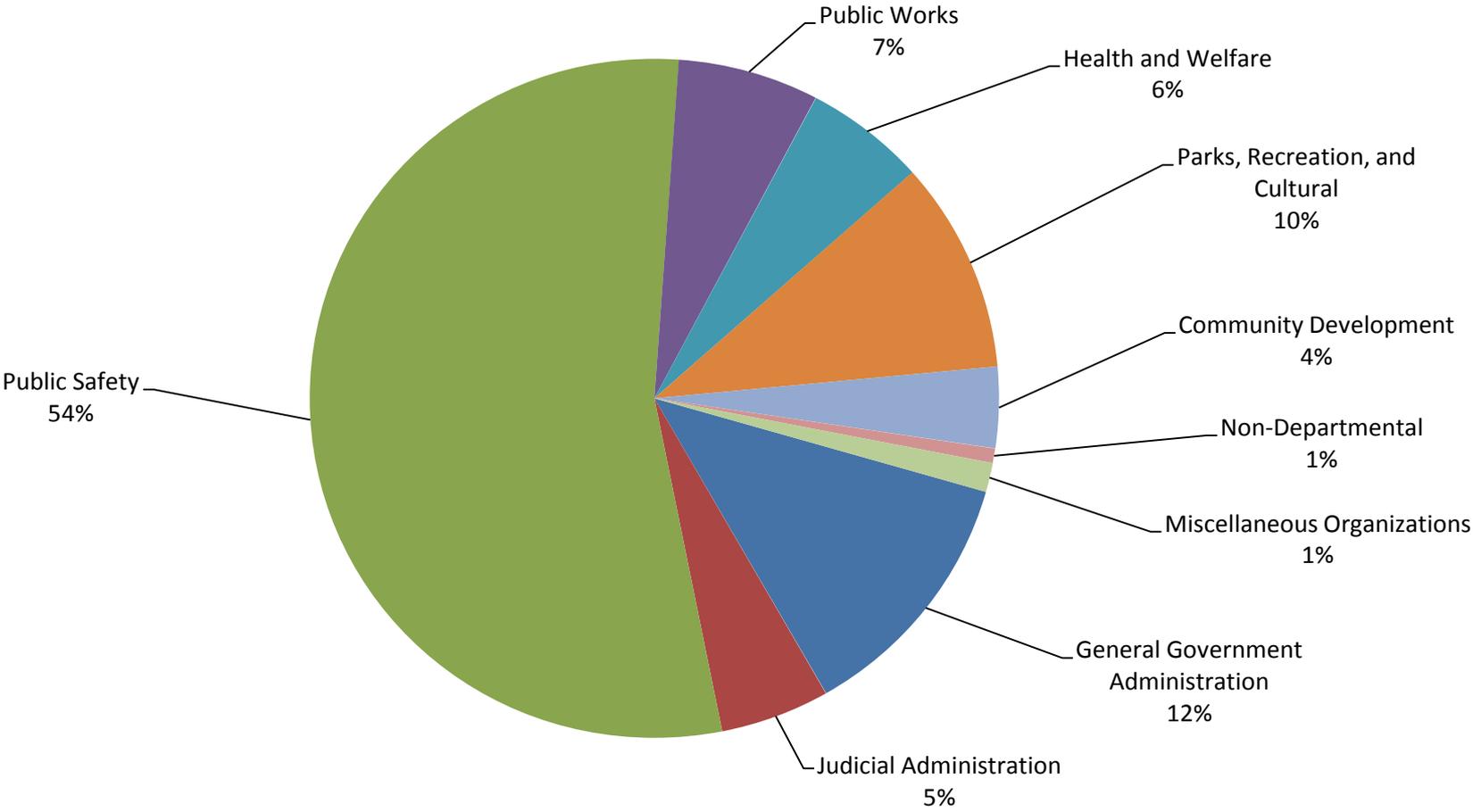
Revenues Summary

- Local revenues indicate economic growth plus impact of Transient Occupancy Tax rate increase
- State revenue decline is more related to the fixed nature of the larger revenue sources and a budget reset for welfare payments
- Federal revenues consist of PILT & Welfare \$'s
- Overall increase of GF revenues: 2.3%

General Fund Expenditure Highlights by Category

Major Category	FY 16 Budget	FY 17 Draft	Difference	Percent Change
General Government Administration	3,776,797	3,553,890	-222,907	-5.9%
Judicial Administration	1,483,994	1,483,188	-806	-0.1%
Public Safety	15,371,964	15,730,393	358,429	2.3%
Public Works	1,848,398	1,916,953	68,555	3.7%
Health and Welfare	1,585,903	1,644,433	58,530	3.7%
Parks, Recreation, and Cultural	2,733,783	2,917,773	183,990	6.7%
Community Development	709,399	1,119,470	410,071	57.8%
Non-Departmental	200,000	200,000	-	0.0%
Miscellaneous Organizations	304,561	401,892	97,331	32.0%
Total	28,014,799	28,967,992	953,193	3.4%

General Fund Expenditure Highlights by Category



General Government Administration

Department	FY 16 Budget	FY 17 Draft	Difference	Percent Change
Board of Supervisors	213,316	225,411	12,095	5.7%
County Administrator	380,431	377,091	-3,340	-0.9%
Deputy County Admin	425,912	338,460	-87,452	-20.5%
Commissioner of the Revenue	394,232	397,397	3,165	0.8%
Assessor	147,825	-	-147,825	-100.0%
Equalization Board	10,826	-	-10,826	-100.0%
Treasurer	449,016	470,422	21,406	4.8%
Financial Services	344,406	347,401	2,995	0.9%
Technology Services	800,016	906,603	106,587	13.3%
Central Purchasing	92,510	93,120	610	0.7%
Central Garage	71,068	83,701	12,633	17.8%
Electoral Board/Registrar	447,239	314,284	-132,955	-29.7%
Total	3,776,797	3,553,890	-222,907	-5.9%

General Government Admin

- Economic Development – removed from Deputy County Admin and re-categorized
- Reassessment complete
 - Assessor
 - Equalization Board
- Technology Services – Telecom & Software \$'s
- Central Garage – Enhanced telecom connectivity
- Elect. Bd/ Registrar FY16 = Voting machines

Judicial Administration

Department	FY 16 Budget	FY 17 Draft	Difference	Percent Change
Circuit Court	59,933	67,065	7,132	11.9%
General District Court	28,822	30,850	2,028	7.0%
Magistrate	936	997	61	6.5%
Clerk of the Circuit Court	632,380	631,659	-721	-0.1%
Commonwealth's Attorney	761,923	752,617	-9,306	-1.2%
Total	1,483,994	1,483,188	-806	-0.1%

Public Safety

Department	FY 16 Budget	FY 17 Draft	Difference	Percent Change
Sheriff	4,692,162	4,671,069	-21,093	-0.4%
Dispatch	798,234	826,012	27,778	3.5%
Volunteer Fire and Rescue	1,606,954	1,651,756	44,802	2.8%
Correction and Detention	4,042,625	4,044,318	1,693	0.0%
Juvenile Detention Center	100,000	95,000	-5,000	-5.3%
Probation Office	5,600	4,079	-1,521	-27.2%
Community Development (Inspection) (39%)	312,360	320,135	7,775	2.5%
Animal Control	490,612	505,840	15,228	3.1%
Fire and EMS	3,066,173	3,320,813	254,640	8.3%
Emergency Communications	262,244	296,371	34,127	13.0%
Total	15,371,964	15,730,393	358,429	2.3%

Public Safety

- Vol. Fire & Rescue – Fire truck, Telecom costs
- Fire & EMS
 - Increased cost – P-Time pool to offset F-T vacancies
 - One ambulance – Per annual request / requirements
 - One ambulance remount – To support reduced fleet
 - Has requested 24 x 7 crew (Troutville)
- Sheriff's Departments – Flat budget before personnel requests

Public Works

Department	FY 16 Budget	FY 17 Draft	Difference	Percent Change
General Services	425,187	332,854	-92,333	-21.7%
Division of Waste Management	648,552	730,480	81,928	12.6%
Maintenance of Buildings and Grounds	774,659	853,619	78,960	10.2%
Total	1,848,398	1,916,953	68,555	3.7%

Public Works

- General Services
 - Transfer of budget \$ to Community Development (P&Z)
 - Decrease in Professional Service requirements
- Waste Management
 - Increased recycling, telecom, equip. rental costs
 - Hoist for roll-off truck, groundwater pumps
- Maintenance
 - Re-class of Greenfield grounds maintenance
 - Increase in maintenance contract costs
 - Funding for repairs & unforeseen costs (HVAC, boilers, etc.)

Health and Welfare

Department	FY 16 Budget	FY 17 Draft	Difference	Percent Change
Local Health Department	329,252	329,252	-	0.0%
Children's Services (CSA)	1,183,460	1,242,735	59,275	5.0%
Van Program	73,191	72,446	-745	-1.0%
Total	1,585,903	1,644,433	58,530	3.7%

Health and Welfare

- CSA – Additional case activity – Youth services
- Social Services Fund = \$1,384,900
 - One new administrative employee approved by the state to investigate fraud issues; requires local subsidy
 - One new vehicle primarily non-local funded
 - Overall reduction vs. prior years due to specific program funding (shared costs) vs entire cost of programs

Parks, Recreation, and Cultural

Department	FY 16 Budget	FY 17 Draft	Difference	Percent Change
Parks and Recreation	1,235,762	1,318,642	82,880	6.7%
Sports Complex	434,434	480,627	46,193	10.6%
Library	1,063,587	1,118,504	54,917	5.2%
Total	2,733,783	2,917,773	183,990	6.7%

Parks, Recreation, and Cultural

- Parks and Recreation
 - New hire During FY16 now in budget for full year
 - Increase in repairs & maintenance costs
 - Replacement vehicle (current vehicle has 200k + miles)
 - Replacement of roofs (going to metal), resurface walking tracks
- Sports Complex
 - Building repairs, telecom costs, backstop netting replacement
- Library
 - Small increased allocation for books
 - Large increase in telecom costs (remote sites)

Community Development

Department	FY 16 Budget	FY 17 Draft	Difference	Percent Change
Economic Development	-	242,096	242,096	New
Community Development (P&Z) (61%)	383,316	500,723	117,407	30.6%
Tourism	246,830	295,128	48,298	19.6%
Environmental Management	19,155	19,155	-	0.0%
Cooperative Extension	60,098	62,368	2,270	3.8%
Total	709,399	1,119,470	410,071	57.8%

Community Development

- Economic Development – Previously in Deputy County Admin Dept. – Director salary & development expenditures (marketing, consulting, automobile)
- Community Development (P&Z)
 - New Planner position added in FY16
 - Code Enforcement Officer position – transfer of budgeted funds from General Services
 - Increase in Advertising costs / activity

Community Development, cont'd.

- Tourism
 - Health Insurance increase – Replacement hire has picked up health insurance coverage
 - Increase in professional services retainer due to the need to contract with new consultant that supports
 - Branding
 - Media Plan Development
 - Website Development
 - Market Reviews
 - Grant Reviews

Non-Departmental, Debt, and Other Expenditures

Non-Departmental	FY 16 Budget	FY 17 Draft	Difference	Percent Change
Wellness Program	50,000	50,000	-	0.0%
Revenue Refunds	150,000	150,000	-	0.0%
Salary Compression / Adjustments	110,000	75,000	-35,000	-31.8%
Total	310,000	275,000	-35,000	-11.3%

Debt Service Fund	FY 16 Budget	FY 17 Draft	Difference	Percent Change
Total Debt Service	3,903,978	3,393,024	(510,954)	-13.1%

Other Expenditures

- \$277,436 net cost to implement 2% raise on July 1st for all county and state supported employees
- \$30,000 cost to subsidize State's plan for years of service adjustment for Sheriff's employees
- \$100,000 contingency

Miscellaneous Organizations

- FY 16 Budget=\$304,561 FY17 Draft=\$401,892
- New Funding
 - Dabney S. Lancaster C.C. – Promise Program
 - Roanoke Chamber of Commerce
 - Roanoke Valley Greenway Commission
- Increased Funding
 - RVCVB: Full membership (supported by hotel / motel tax rate increase)

Capital Improvement Plan (CIP) Highlights

- Original request of \$1.8M already reduced to \$1.3M
- Draft CIP represents a \$155k (14%) increase
- General Services – Several projects & initial funding for County infrastructure items identified in recent facility study
- Public Safety – Replacement plan \$'s for mobile radios purchased circa 1998
- Technology Services – Enterprise Software project – Tax portion (Treasurer & Commissioner of Revenue)
- Libraries – Strategic Planning Study funding

School Highlights

Revenues	
Increased State funding (Senate version)	221,025
Other–Dual Enrollment Tuition Increase/ Reimb'ts	154,000
Total	375,025
Expenditure Reductions	
Total	267,159
Expenditure Increases (*Estimated & ^Possible)	
*Health& Dental (\$156k), Property, Casualty, W/C	180,100
* Regional Program Costs (\$137k), Textbooks	157,600
* VCCS Dual Enrollment	171,000
^ Staff Raises	1,477,700
^ New Positions	281,600
^ Bus Replacement (3)	255,000
^ Transportation (fleet replacement, maint., etc)	85,000
Total	2,608,000
Total Increase Requested from School	1,965,816
FY 16 Budget Transfer from Gen Fund	22,849,282
FY 17 Draft Transfer from Gen Fund	24,815,098

School FY 17 Draft CIP

Facilities:	
Site Improvements	568,000
Building Services (Exterior)	1,189,500
Building Services (Interior)	251,500
Building Services (HVAC, Electrical, Plumbing)	480,900
Building Services (Furniture / Fixtures)	28,000
Facilities	2,517,900
Transportation: Pupil (Transportation/ O & M Vehicle Services)	333,000
Technology	245,100
Total	3,096,000

Items Still Under Review

- Operational
 - Review of Departmental costs – committed / required vs. discretionary
 - Requests for two (2) additional Sheriff positions (road deputy & clerical / admin support)
 - Request for additional Fire and EMS career staffing - 24 x 7 crew (Troutville)
 - Review of Fire & EMS apparatus needs

Items Still Under Review

- CIP
 - Community / Economic Development funding
 - General Services – Infrastructure funding
 - Technology Services – Project funding
- Budget Issue
 - Completion of two additional fields at Sports Complex

**FY17 BUDGET
FUNDING SCENARIOS**

		County Raises 7/1	County Raises 7/1	County Raises 7/1	County Raises 7/1	
	Scenario 1	Scenario 2	Scenario 3	Scenario 4	Scenario 5	
Current Funding Imbalance	(429,907)	(902,907)	(902,907)	(902,907)	(902,907)	
Add: County / Constitutional 2 % Raises		301,126	301,126	301,126	301,126	
Comp Board Reimbursements (starts 1/17)		43,690	43,690	43,690	43,690	
Raise Impact - County / Constitutional		257,436	257,436	257,436	257,436	
Raise Impact - Social Services		20,000	20,000	20,000	20,000	
Sheriff's Dept - Yrs of Service (net of Comp Bd. \$'s)		30,000	30,000	30,000	30,000	
Budget Issues Cost - including equip't, etc						
Sheriff - Personnel Request (Scen. 4&5 - full cost)	1 pos'n	83,170	1 pos'n 83,170	2 pos'ns 134,241	2 pos'ns 134,241	
Fire & EMS - Personnel Request (Scen. 4&5 - full cost)	partly	350,000	partly 350,000	full 24x7 579,729	full 24x7 579,729	
		433,170	433,170	713,970	713,970	
Add: School Compensation Increase (all 7/1)		-	-	-	1,477,700	
Add: Balance of School Request		-	-	-	621,600	
	40%	839,720	50% 1,049,650	60% 1,259,580	100% 2,099,300	
Funding Imbalance		(2,483,233)	(2,693,163)	(3,183,893)	(4,023,613)	
Covered By:						
Use of Fund Balance	Use	429,907	Use 123,233	Add'n (16,837)	Use 123,892	Use 83,613
Real Estate Taxes	0.72	0.78 2,100,000	0.79 2,450,000	0.80 2,800,000	0.82 3,500,000	
Personal Property Taxes (Use 5% Increase)	2.63	2.76 260,000	2.76 260,000	2.76 260,000	2.85 440,000	
		(5% Incr) 429,907	2,360,000	2,710,000	3,060,000	3,940,000

Outlook for FY 2017-2018

- Contending with paradigm shift – reassessment yields no incremental revenues on current base for future funding of major projects
- AEP Cloverdale Project comes online
- Exit 150 / Gateway Crossing construction
- Continued positive impact – business expansions
- Economic Development opportunities
- Continued pressure for fulfilling priority deferred needs

Budget Calendar: Where We Have Been

- **November 2015** – Budget call letter to all departments and offices
- **January 2016** – Budget review meetings with department heads and managers
- **February – March 2016** – Finalization of revenue projections and County Administrator's draft recommendations

Budget Calendar: Where We Are Going

- **March 24 2016** – School Board’s Budget Public Hearing
- **March 28 2016** – Work Session - Budget Committee as a whole
- **March / April 2016** – School Submits Budget Request to County
- **April 2016** – Advertise / Hold Budget Public Hearing
- **April 2016** – Meetings if necessary with Budget Committee; Adopt Budget at end of April



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